

Instructor Certification

Guidelines to Support Instructors training Candidates Pursuing Instructor Certification



How To Train An Instructor Guidebook

© 2019 United States Soo Bahk Do Moo Duk Kwan Federation®



Jo Kyo Certification Process

Jo Kyo (助教) - CERTIFIED ASSISTANT TO AN INSTRUCTOR

A Jo Kyo is an assistant to a certified instructor and has a “sun and moon” relationship. The Jo Kyo is responsible to assist their certified instructor in one of two ways:

1. Assist a certified instructor conducting a class. The assistant’s role is to help with class management and look to the individual needs of the students in a way that enhances the class without being noticed (mu sang).
2. Teach a prescribed lesson or section of a lesson under the direction of a certified instructor. The Jo Kyo’s approach to teaching is to mimic or reflect the certified instructor to begin developing fundamentals in teaching.

GENERAL REQUIREMENTS:

- Must be a member in good standing of the United States Soo Bahk Do Moo Duk Kwan Federation, Inc.
- Loyalty to the Moo Duk Kwan® through their instructor and to its Founder, Hwang Kee and President, H.C. Hwang Kwan Jang Nim.
- Sound moral character.
- Regular weekly Do Jang attendance with a record of consistent teaching experience.
- Good record of participation in clinics and other activities conducted on a Studio and Regional Level.
- Active Background Check & Continuing Education subscription on Soo Bahk Do® Institute https://www.soobahkdoinstitute.com/read_blog/351/background-checks-and-continuing-education
- If over 18 provide proof of completed background check & Child Safety training prior to exam.
- Must have attained the rank of 3rd Gup or higher and be at least 10 years of age.
- Minimum of 3 months teaching experience under the guidance of a certified Sa Bom / Kyo Sa.
- Must be in possession of the Jo Kyo booklet for at least 90 days before exam.

GENERAL KNOWLEDGE / SKILLS:

- Lead safe and effective warm ups and cool downs
- Class Management and logistics. (i.e. proper use of targets, proper spacing and discipline of the line, studio policies).
- Assist a certified instructor during a class.
- Call commands and lead class with strong moo do presence, under the direction and supervision of a certified instructor.
- Terminology required to lead a class
- Assist with introductory and beginner classes
- Ability to demonstrate when called upon by a certified instructor.



JO KYO EXAMINATION PROCESS (MINIMUM REQUIREMENTS & SUGGESTED OUTLINE OF ACTIVITIES):

Step 1 => Initial Jo Kyo Candidate Interest:

- Candidate should demonstrate a desire to teach and commit to assisting his or her instructor.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute
- Candidate will order the Jo Kyo Study Kit via Soo Bahk Do Institute® or from Federation HQ at least 90 days prior to target exam date.

Step 2 => Materials Available From Federation HQ:

- Jo Kyo Study Kit may be ordered via Soo Bahk Do® Institute or from Federation HQ.
- Soo Bahk Do® Institute Jo Kyo Subscription (which includes model teaching videos) is included with Study Kit installment payment plan or available separately

Step 3 => Jo Kyo Study Kit:

- Candidate will work through the outlined articles, knowledge reviews and practical application / class instruction requirements per the Study Kit.
- Upon completion, instructor will review the booklet with the candidate.

Step 4 => Jo Kyo Mentorship Program (Studio Level):

A candidate's certified instructor should provide a mentoring program. While the length of the mentoring program can vary, successful mentorships have been found to be at least three (3) months in duration and should include hands on experience and guidance in the following areas:

1. Lead proper stretching and conditioning exercises that connect breath with movement, are safe, and appropriate for various age and skill levels.
2. Develop needed skills in class management and logistics, such as:
 - a. Proper way to hold targets
 - b. Space and line management
 - c. Appropriate behavior with children and students of the opposite sex (for adults).
 - d. Studio policies regarding human relations and conflict resolution.
3. Gain experience in the following class situations with children and adults:
 - a. Warm up
 - b. Calling out basic line drills, such as Gi Cho Ki Sul.
 - c. Calling out partner exercises such as Il Soo Sik or Ho Sin Sul.
 - d. Assist a larger class (learn sun/moon method while assisting)
 - e. Assist in introductory lessons
 - f. Teach small sections of a class such as Gi Cho Hyung Il Bu, Il Soo Sik #1, and Gi Cho Ki Sul.
 - g. Demonstrate frequently in classes taught by a certified instructor.



- Given the increased amount of guidance and attention a school owner will provide for students in a mentoring program, offering an elevated tuition for instructor apprentices is reported as a best practice by school owners who have trained many students for instructor certifications. This helps support the longevity and viability of the school that is providing the training environment and student body making it possible for the student to acquire the additional experience and skills required to become a Moo Duk Kwan® certified Jo Kyo.

Step 5 => Jo Kyo Examination Process:

1. Complete the requirements (articles, knowledge reviews, practical application / teaching activities) outlined in the Jo Kyo Study Kit.
2. Candidate will complete the Jo Kyo apprenticeship program under their mentoring instructor.
3. The certified instructor can provide a formal or informal testing process to verify a candidate's understanding and ability to apply all Jo Kyo requirements, knowledge, and skill areas.
4. Certified instructor shall submit signed Jo Kyo Candidate Application and completed apprenticeship log with recommendation to TAC via HQ to process the candidate's certification.

Additional Resources:

<https://soobahkdo.biz/how-do-i-become-a-moo-duk-kwan-certified-instructor/>



Kyo Sa Certification Process

Kyo Sa (教師) - Certified Teacher of Students

A Kyo Sa is a certified instructor at the Yu Dan Ja level. As a representative of the Moo Duk Kwan® organization and one who is authorized to teach the Soo Bahk Do® martial art, a Kyo Sa should be capable of successfully guiding Gup level students until at least Cho Dan. Where a Jo Kyo merely follows the instruction of a certified instructor, a Kyo Sa is a Moo Do leader that must be able to stand on his or her own.

GENERAL REQUIREMENTS:

- Must be a member in good standing of the United States Soo Bahk Do Moo Duk Kwan Federation, Inc. and World Moo Duk Kwan.
- Loyalty to the Moo Duk Kwan® through their instructor and to its Founder Hwang Kee and President, H.C. Hwang Kwan Jang Nim.
- Sound moral character.
- Regular weekly Do Jang attendance with a record of good teaching experience.
- Contribution in service to the United States Soo Bahk Do Moo Duk Kwan Federation, Inc.
- Good record of participation in clinics and other activities conducted on Studio, Regional, National and International Levels, under the guidance of the T.A.C.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute and provide proof of completed background check and Child Safety training prior to exam. https://www.soobahkdoinstitute.com/read_blog/351/background-checks-and-continuing-education
- Must have attained the rank of 1st Dan or higher and be at least 18 years of age
- Has fulfilled all Jo Kyo requirements.
- Minimum of 12 months teaching experience under the guidance of a certified Sa Bom / Kyo Sa.
- Must be in possession of the Kyo Sa Study Kit for at least 12 months.

GENERAL KNOWLEDGE / SKILLS:

- Understands and applies the moo do process of teaching philosophy, methodology, and techniques, including PCA 1 (Instructor Model).
- Establish course structure and individual training plans for students up to Cho Dan of all ages and abilities.
- Conduct and properly evaluate Gup Shim Sa rank and Jo Kyo advancements.
- Breakdown, teach, and demonstrate the following Gup level requirements:
 - Gi Cho
 - Hyung
 - Il Soo Sik Dae Ryun
 - Ho Sin Sul
 - Ja Yu Dae Ryun
 - Kyok Pa



- Apply philosophy and science to class in order to improve technical performance and character development:
 - Um & Yang
 - 8 Key Concepts
 - 5 Moo Do Values
 - Scientific application of movement
- Utilize assistant instructors in a class setting.
- Explain the founding purposes of the Federation.
- Basic first aid training

KYO SA EXAMINATION PROCESS (MINIMUM REQUIREMENTS & SUGGESTED OUTLINE OF ACTIVITIES):

Step 1 => Initial Kyo Sa Candidate Interest:

- Student must demonstrate in action a desire to teach and become Kyo Sa certified.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute
- Student will order the Kyo Sa Study Kit via Soo Bahk Do® Institute from Federation HQ at least 12 months prior to target exam date.

Step 2 => Materials Available From Federation HQ:

- Kyo Sa Study Kit may be ordered via Soo Bahk Do® Institute or from Federation HQ.
- Soo Bahk Do® Institute Kyo Sa Subscription (including model class videos) is included with installment Study Kit payment plan or available separately

Step 3 => Kyo Sa Mentorship Program (Studio Level):

- A candidate's certified instructor will provide a 12-month mentoring program, which will include guided experiences in the following:
 - Teach 5 Moo Do classes based on PCA 1 concepts:
 - Design lesson plan
 - Instructor provides lesson plan feedback
 - Teach lesson plan
 - Receive instructor feedback on lesson taught.
 - Develop and execute a 3-month teaching program for a group of students to advance to the next Gup level under the discretionary guidance of your instructor.
 - Administer 3 Gup Tests:
 - Calling a Gup Test
 - Proper evaluation of a Gup Test
 - Administer the Gup Test Paperwork
 - Teach 10 Introductory Classes to children and adults.
 - Provide opportunities to improve technical performance and the ability to systematically breakdown the process of:
 - Use of Huri, Jaseh, Gi Cho, Hyung, Il Soo Sik Dae Ryun, Ho Sin Sool, Ja Yu Dae Ryun, Kyok Pa, Application of Neh Gung, Weh Gung, Shim Gung
 - Teach alongside a Jo Kyo to learn how to effectively use an assistant.



Guidelines to Support Instructors of Candidates Pursuing Instructor Certification

- Teach candidate practical skills required to attract prospective new students
 - Teach candidate practical skills for converting prospects to enrolled students
 - Teach candidate practical skills for retaining students and reducing dropouts
<https://soobahkdo.biz/why-do-students-quit-training/>
 - Discuss with candidate the opportunities of personal growth provided by Certified Teaching Program or Certified School ownership. (Per KJN START Initiative)
<https://www.soobahkdoinstitute.com/videos/1005/share-the-art-introduction-start>
- Given the increased amount of guidance and attention a school owner will provide for students in a mentoring program, offering an elevated tuition for instructor apprentices is reported as a best practice by school owners who have trained many students for instructor certifications. This helps support the longevity and viability of the school that is providing the training environment and student body making it possible for the student to acquire the additional experience and skills required to become a Moo Duk Kwan® certified Kyo Sa.

Step 4 => Written Essay and/or Discussion Topics (Optional Requirement - Instructor's Discretion)

- Explain the role of Hyung in teaching and practice.
- An essay on a practical teaching technique the candidate has developed him/herself, or found effective in developing skills or in motivating students.
- Critical Incident Analysis:
 - How do you handle and what do you say to a student who has lost his/her temper in free-sparring?
 - How do you teach and demonstrate the concept of respect?
 - How would you help the inattentive student?
 - What is your method of teaching the application of the Eight Key Concepts?
- Explain how the Federation is organized and its role in the operation of schools, administrative responsibilities, certification of instructors and all testing of students.
- Explain the duties, responsibilities and role of a Certified Kyo Sa.

Step 5 => Kyo Sa Examination:

- Candidate will complete all outlined knowledge reviews and practical application / class instruction activities per the Kyo Sa Study Kit.
- Candidate will complete the Kyo Sa apprenticeship program under their mentoring instructor.
- Candidate must participate in at least one Regional Event during their candidacy year to assist at the discretion of the Regional Examiners.
- Instructor to submit completed Kyo Sa Application along with the Candidate's Teaching Video (20 minutes of class instruction) to Regional Examiners for final review.
- Regional Examiners submit Kyo Sa Candidate application form to TAC via Federation HQ along with completed apprenticeship log signed by applicant's instructor and Regional Examiner(s) with recommendation for certification or Regional Examiner(s) may request additional requirements for the Kyo Sa candidate depending on needed improvements.

Additional Resources:

<https://soobahkdo.biz/how-do-i-become-a-moo-duk-kwan-certified-instructor/>



Kyo Bom Certification Process

Associate Kyo Bom (教範)

An Associate Kyo Bom is a high-level practitioner who represents the Soo Bahk Do® martial art in accordance with Moo Duk Kwan® standards and expectations of as an individual practitioner and contributor primarily, but one who can successfully teach and convey the art to students in individual classes. An Associate Kyo Bom may sit on Gup testing Boards and administer examinations at the Yu Gup Ja level under the supervision of a Sa Bom.

Kyo Bom (教範)

Kyo Bom who have achieved Jo Kyo and Kyo Sa certification. They have all of the qualities of both Jo Kyo and Kyo Sa, but have also proven to be a high level practitioner (Ko Dan Ja). With a higher level of personal understanding and ability to perform, these members can successfully mentor both Yu Gup Ja and Yu Dan Ja members. Additionally, they can independently administer examinations and submit rank promotion recommendations at the Gup and Dan levels.

GENERAL REQUIREMENTS:

- Must be a member in good standing of the United States Soo Bahk Do Moo Duk Kwan Federation, Inc.
- Loyalty to the Moo Duk Kwan® through their instructor and to its Founder, Hwang Kee and President, H.C. Hwang Kwan Jang Nim.
- Sound moral character.
- Regular weekly Do Jang attendance with a record of good teaching experience.
- Contribution in service to the U.S. Soo Bahk Do Moo Duk Kwan Federation, Inc. and World Moo Duk Kwan.
- Good record of participation in clinics and other activities conducted on Studio, Regional, National and International Levels, under the guidance of the T.A.C.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute and provide proof of completed background check and Child Safety training prior to exam. https://www.soobahkdoinstitute.com/read_blog/351/background-checks-and-continuing-education
- Must have attained the rank of 4th Dan or higher and be at least 21 years of age.
- Must be in possession of the Kyo Bom Study Kit for at least 12 months.
- Minimum of 12 months teaching experience under the guidance of a certified Sa Bom / Kyo Sa for **Associate Kyo Bom** and a minimum of 12 months teaching experience under the guidance of a certified Sa Bom for **Kyo Bom**.

GENERAL KNOWLEDGE / SKILLS (**ASSOCIATE KYO BOM**):

- Lead safe and effective warm ups and cool downs
- Class Management and logistics. (i.e. proper use of targets, proper spacing and discipline of the line, studio policies).
- Call commands and lead class with strong moo do presence
- Theoretical knowledge to explain and physical ability to demonstrate the Soo Bahk Do martial art in accordance with Moo Duk Kwan® curriculum through Sa Dan.



- Basic understanding and application of PCA 1 concepts.
- Ability to explain the founding purposes of the Federation.

GENERAL KNOWLEDGE / SKILLS (**Kyo Bom**):

- Fulfill all Jo Kyo and Kyo Sa Requirements.
- Theoretical knowledge to explain and physical ability to demonstrate the Soo Bahk Do martial art in accordance with Moo Duk Kwan® curriculum through Sa Dan.
- Strong moo do process in teaching and follows PCA concepts.
- Establish course structure and individual training plans for students up to Sam Dan of all ages and abilities.
- Properly evaluate Yu Dan Ja Shim Sa rank advancements.
- Breakdown, teach, and demonstrate all dan requirements up to Sam Dan.

KYO BOM EXAMINATION PROCESS (**MINIMUM REQUIREMENTS & SUGGESTED OUTLINE OF ACTIVITIES**):

Step 1 => Initial Kyo Bom Candidate Interest:

- Candidate must discuss Kyo Bom and Sa Dan Certification interest with their instructor
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute
- Student will order the Kyo Bom Study Kit via Soo Bahk Do® Institute or from Federation HQ at least 12 months prior to the target Ko Dan Ja Shim Sa date.

Step 2 => Materials Available From Federation HQ:

- Kyo Bom Study Kit may be ordered via Soo Bahk Do® Institute or from Federation HQ.
- Soo Bahk Do® Institute Kyo Sa Subscription (including model class videos) is included with installment Study Kit payment plan or available separately

Step 3 => Model Class Video Submission (Submitted prior to attending the Ko Dan Ja Shim Sa):

- Candidate will work through the outlined knowledge reviews and practical application / class instruction requirements per the Study Kit.
- Candidate will need to watch the model class video on the Soo Bahk Do Institute, taking notes for future review.
- Teach classes (practical application requirements) based on the PCA concepts outlined in the Study Kit and model class videos.
- Upload a 20-minute video to the Soo Bahk Do Institute along with a class outline using the PCA 1 example.
- Candidate to review the feedback from TAC and may be asked to submit another class video.



Guidelines to Support Instructors of Candidates Pursuing Instructor Certification

- Candidate should review fellow candidate videos and take notes for their own development and continuous improvement as an instructor.
- Given the increased amount of guidance and attention a school owner will provide for students in a mentoring program, offering an elevated tuition for instructor apprentices is reported as a best practice by school owners who have trained many students for instructor certifications. This helps support the longevity and viability of the school that is providing the training environment and student body making it possible for the student to acquire the additional experience and skills required to become a Moo Duk Kwan® certified Kyo Bom.

Step 4 => Kyo Bom Examination:

- Candidate will complete the Kyo Bom apprenticeship program under their mentoring instructor.
- Candidate will attend the Ko Dan Ja Shim Sa (*upon recommendation and invitation by TAC*) and will conduct a 20 minute class with fellow candidates. TAC will evaluate and provide feedback and certification recommendation submitted with the results of the Ko Dan Ja Shim Sa.
- Candidate to bring the completed Kyo Bom Study Kit with them to the Ko Dan Ja Shim Sa for final review by TAC.
- TAC submits recommendation for certification to KJN via HQ or TAC may request additional requirements for the Kyo Bom candidate depending on needed improvements.

Additional Resources:

<https://soobahkdo.biz/how-do-i-become-a-moo-duk-kwan-certified-instructor/>



Sa Bom Certification Process

Sa Bom (師範) - Certified Teacher of Teachers

A Sa Bom can be translated as a “master model” and is the example of the Soo Bahk Do Moo Duk Kwan system and is the vessel used to pass on the Art from one generation to the next. Under the direction of the Chairman of the TAC, a Sa Bom can officiate and evaluate in Yu Dan Ja Shim Sa and can evaluate at a Ko Dan Ja Shim Sa. A Sa Bom teaches at the Gup, Dan, and Ko Dan Ja level as well as instructs future instructors as they prepare for Kyo Sa, Kyo Bom, and Sa Bom.

GENERAL REQUIREMENTS:

- Must be a member in good standing of the World Moo Duk Kwan and the U.S. Soo Bahk Do Moo Duk Kwan Federation, Inc.
- Loyalty to the Moo Duk Kwan® through their instructor and to its Founder, Hwang Kee and President, H.C. Hwang Kwan Jang Nim.
- Sound moral character.
- Demonstrate a proven record of new student introduction to the Art and taking instructional ownership of those students’ development and progression (Studio ownership is not required).
- Contribution in service to the World Moo Duk Kwan and the United States Soo Bahk Do Moo Duk Kwan Federation, Inc.
- Good record of participation in clinics and other activities conducted on Studio, Regional, National and International Levels, under the guidance of the T.A.C.
- Demonstrates a high degree of proactive leadership within the Moo Duk Kwan.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute and provide proof of completed background check and Child Safety training prior to exam. https://www.soobahkdoinstitute.com/read_blog/351/background-checks-and-continuing-education
- Must have attained the rank of 4th Dan or higher and be at least 25 years of age.
- Minimum of seven (7) years teaching experience.
- Has fulfilled all Jo Kyo and Kyo Sa (and/or Kyo Bom) requirements.
- Must be in possession of the Sa Bom Study Kit for at least 24 months.

GENERAL KNOWLEDGE / SKILLS:

- Provides an ideal moo do picture during performance and teaching that can be used as the “model example.”
- Embodies the moo do process of teaching philosophy, methodology, and techniques, including PCA 2 (Sa Bom Model).
- Proven ability to affect positive change in both technique and character development through the Gup, Dan and Ko Dan Ja level.
- Ability to establish course structure and class lesson planning for all levels.
- Ability to mentor prospective instructors of all levels.
- Is an exemplar teacher.



- Creates new training and teaching methods within the principles taught in Soo Bahk Do Moo Duk Kwan.
- Ability to demonstrate the teaching of:
 - The full Soo Bahk Do Moo Duk Kwan® curriculum up to at least Sa Dan.
 - Advanced Sparring Principles and Tactics
 - Proper Moo Do Jaseh
 - Connection of 8 Key Concepts in performance
 - Application of Neh Gung, Weh Gung and Shim Gung.
 - Harmony of Breath and Shin Chook connected with chain of command.
 - Sun Sok Mi
- Deep understanding of Moo Duk Kwan® history and Moo Do Chul Hak.

SA BOM EXAMINATION PROCESS (MINIMUM REQUIREMENTS & SUGGESTED OUTLINE OF ACTIVITIES):

Step 1 => Initial Sa Bom Candidate Interest:

- Candidate must first discuss Sa Bom Certification interest with their instructor.
- Activate Background Check & Continuing Education subscription on Soo Bahk Do® Institute
- Candidate must demonstrate a proven record of new student introduction to the Art and taking instructional ownership of those students' development and progression (Studio ownership is not required).
- Candidate will order the Sa Bom Study Kit via the Soo Bahk Do® Institute or from Federation HQ 24 months prior to target exam date.

Step 2 => Materials Available From Federation HQ:

- Sa Bom Study Kit may be ordered via Soo Bahk Do® Institute or from Federation HQ.
- Soo Bahk Do® Institute Kyo Sa Subscription (including model class videos) is included with installment Study Kit payment plan or available separately

Step 3 => Sa Bom Mentorship Program (Studio & Regional Level):

- A candidate's certified instructor will provide a 24-month mentoring program, which will include guided experiences in the following areas.
- Teach 15 moo do classes to varied audiences, focusing on gaining skills in the "General Knowledge/Skills" section above:
 - Design lesson plan
 - Instructor provides lesson plan feedback
 - Teach lesson plan
 - Receive instructor feedback on lesson taught
- Develop and document 5 new training methods used to help students overcome an obstacle.
- Guide a group of students through 4 subsequent Gup Shim Sa examinations.
- Assist in preparing a group of 1st Gup or Yu Dan Ja members for an upcoming Dan Shim Sa.



Guidelines to Support Instructors of Candidates Pursuing Instructor Certification

- With the Regional Examiner's support and approval, assist in administering a Regional Dan Shim Sa.
 - Suggested activities include:
 - Proctor the Dan Shim Sa
 - Evaluate candidates testing in the Dan Shim Sa (The evaluation could be informal as a mentorship program)
 - Assist the Regional Examiner with the paperwork submission process.
- Assist the Regional Examiner in teaching a class at a Regional Event.
- Provide opportunities to improve technical performance and the ability to teach the following:
 - Advanced Sparring Principles and Tactics
 - Proper Moo Do Jaseh
 - Connection of 8 Key Concepts in performance
 - Application of Neh Gung, Weh Gung and Shim Gung
 - Harmony of Breath and Shin Chook connected with chain of command.
 - Sun Sok Mi
- Participate in the mentorship program and development of a Jo Kyo and Kyo Sa candidate.
- Given the increased amount of guidance and attention a school owner will provide for students in a mentoring program, offering an elevated tuition for instructor apprentices is reported as a best practice by school owners who have trained many students for instructor certifications. This helps support the longevity and viability of the school that is providing the training environment and student body making it possible for the student to acquire the additional experience and skills required to become a Moo Duk Kwan® certified Sa Bom.

Step 4 => Model Class Video Submission (National Level - Submitted prior to attending the Ko Dan Ja Shim Sa):

- Candidate will work through the outlined knowledge reviews and practical application / class instruction requirements per the Study Kit.
- Candidate will need to watch the model class video on the Soo Bahk Do Institute, taking notes for future review.
- Teach classes (practical application requirements) based on PCA 1 and 2 concepts outlined in the Study Kit and model class videos.
- Upload a 20-minute video to the Soo Bahk Do Institute along with a class outline using the PCA 1 and 2 concepts. The content of the candidate's class should be one of the new training methods they developed during their mentorship.
- Candidate to review the feedback from TAC and may be asked to submit another class video.
- Candidate should review fellow candidate videos and take notes for their own development and continuous improvement as an instructor.



Step 5 => Sa Bom Examination:

- Candidate will complete the Sa Bom apprenticeship program under their mentoring instructor.
- Candidate will attend the Ko Dan Ja Shim Sa (upon *recommendation and invitation by TAC*) and will conduct a 20 minute class with fellow candidates. The class content should include one of the new training methods you developed during your mentorship. TAC will evaluate and provide feedback and certification recommendation submitted with the results of the Ko Dan Ja Shim Sa.
- Candidate to bring the completed Kyo Bom Study Kit with them to the Ko Dan Ja Shim Sa for final review by TAC.
- TAC submits recommendation for Sa Bom certification to KJN via HQ or TAC may request additional requirements for the Sa Bom candidate depending on needed improvements.

Additional Resources:

<https://soobahkdo.biz/how-do-i-become-a-moo-duk-kwan-certified-instructor/>



Guidelines to Support Instructors of Candidates Pursuing Instructor Certification
intentionally blank



Guidelines to Support Instructors of Candidates Pursuing Instructor Certification
intentionally blank